

February 13, 2026

Daniel Parcher

The Board has received your records request of February 4, 2026. See our responses below.

1. The records reflecting the board's decision (after the October 2025 meeting) to complete the ADR meeting, including:

- o the date the decision was made

Response: December 11, 2025

- o records reflecting how the board authorized that decision

Response: There are no written records of this authorization.

- o records reflecting director participation, abstention, or recusal in connection with that decision

Response: There are no written records of director participation, abstention, or recusal in connection with that decision.

2. Any non-privileged portions of emails, written consents, resolutions, or other association records that constitute or memorialize that inter-meeting board action.

Response: There are no written records that constitute or memorialize that inter-meeting board action.

3. Identification of how, where, and when the Board disclosed this inter-meeting action to owners.

Response: There are no records of the Board disclosure of this inter-meeting action to owners.

If the association contends that no such records exist, please confirm that in writing.

Response: As stated above, there are no records.

For the Aspen Brook Board